

Safety/Hazmat Committee Meeting

June 25, 2013

1:00 pm

Present:

Nicole Boyer

Kurt Brauer

Ken Emmons

Bruce Farnham

Frank Laveaga

Anne McCown

Jose Sanchez

The committee met and discussed the following action items:

- **First Aid/AED**— AED purchases were discussed. Ken Emmons asked how much each AED cost for a new purchase. It was suggested that the AED be installed in the lobby of the Administration Building at Grossmont College. Kurt asks that another be added to Student Center. The AEDs should be logged monthly. Anne will follow up with the logs to monitor AED safety. Nicole will email the AED map to safety committee members. Anne brought up emergency response. District website has emergency response information available. Frank Laveaga has provided active shooter trainings, about 10 in the last year. It was recommended by the committee that active shooter training be requested through their supervisor. Bruce provided the map of evacuation routes for Cuyamaca. Anne asked the committee if first aid kits were stocked in their departments. Bruce said he maintains his own. On Cuyamaca campus, the department takes care of their first aid kit. Employees also can go to health services at Cuyamaca if they receive a scrape. Kurt adds that the departments maintain their own first aid kits.
- **Injury Report**— Injury report: one injury for last month (May) on Cuyamaca campus. An employee was injured while running from two dogs.
- **Driving on Campus** —Driving on campus was discussed. Tim flood took the ABBP, which addresses skateboards and bicycles, to President's Cabinet. Now it is being changed to anything with wheels. Jose adds that authorized vehicles will be exempted. Jose added that each entrance that a vehicle may enter will need a sign.
- **Hazmat**— Hazmat: collections for hazardous disposal. Grossmont has approximately 1-3 people to move hazardous waste. Most batteries were picked up on the last pick up in June. Asbestos training July. (What does "Asbestos training in July" mean?) Ken will double check with Tim Flood who has previously picked up hazardous waste. Anne discussed the AHERA plan. Anne found EHS coordinator asbestos file that includes information from 2000. A survey needs to happen every 3 years. Ceramics building has asbestos. Limited amount of asbestos, GC employees will be trained in. 16 hour course. 6 month period inspections. Ken asked who will be the asbestos manager? The AHERA plan will be in Dale's hands, I think.
- **Safety Training/Inspections**— Safety inspection forms are set up. Anne asks for suggestions from the committee. Bruce adds that the instruction needs to come from the top and make its way down to the departments. Bruce would like it to be easy and electronic if possible and suggests that the safety inspections come from the district. Regarding Forklift training, Anne talked to Tim re-train the trainer. Tim Corcoran will talk with the campuses to see who will pay for the train the trainer fees. Sodexo SDS sheets should be reported to Grossmont and Cuyamaca for our chemical inventory.
- **Industrial Hygiene**— The IH did come out to survey for our respirator needs. We do have a lot of respirators that aren't necessary but may be used on a voluntary basis. Some areas will not need a respirator. They need to be kept clean and stored correctly. Biology asked to use a respirator when they are working with cadavers. From an exposure measurement level, then it may be necessary. We can require that an employee wears a respirator. There is also a voluntary part of it as well. August 5th will train those that already have a respirator, been medically cleared, and approved by their supervisor. The September 23 training will include those that have not yet been medically cleared, etc.

Meeting adjourned 2:16 pm.

NEXT MEETING: July 30, 2013 District Annex Conference Room 1:00-2:30 pm Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at Anne.McCown@gcccd.edu.